

## User Manual for 12 1 c (RTE) Application

### Objective:

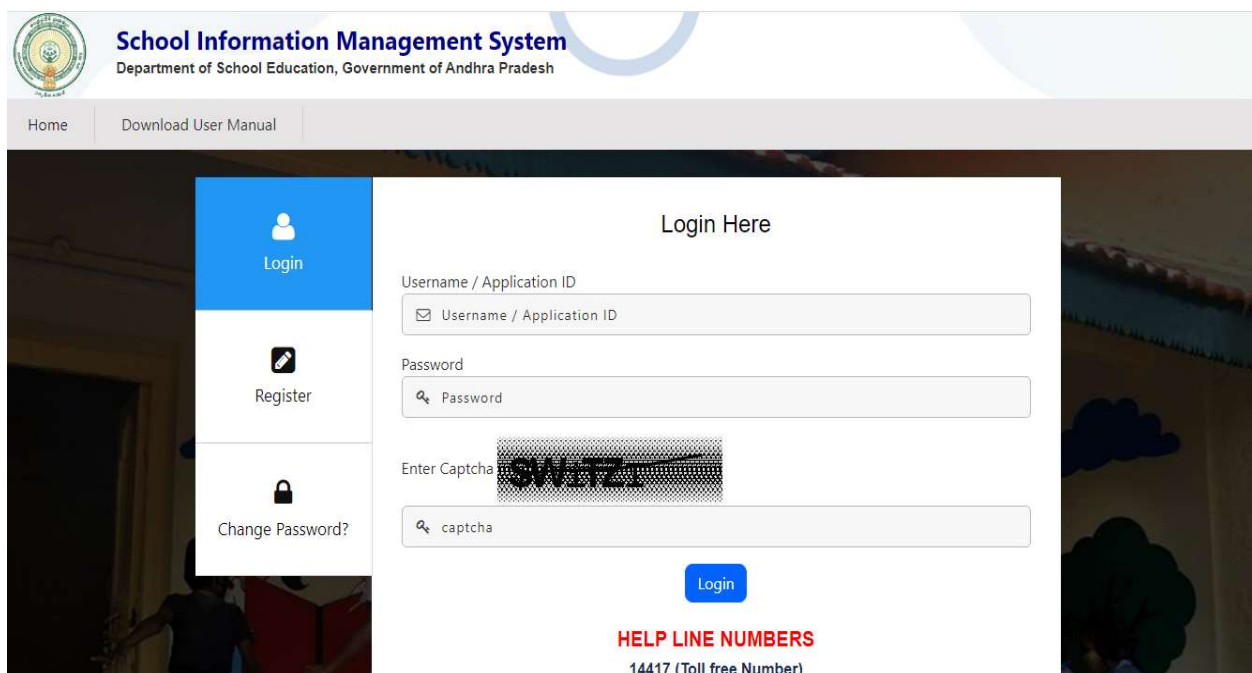
This application provide the admission of the Children's to private schools in the state of AP with respective to Private schools' strengths ,25% seats in private schools will be allocated to Children based on Various categories like Orphans, SC , ST and Weaker sections Which includes other BC Minorities , OCs (whose Annual Income does not exceed Rs 1.2 Lakhs per annum in Rural and 1.44 Lakhs per annum in urban areas).

### 12 1 C Application Process Flow:

The 12 1 C Application will Allow the children to register based on Aadhaar Number only. If children is not having the Aadhaar, he/She can register with Father or Mother or Guardian Aadhaar card (in case children is Orphan not having both Father and Mother)

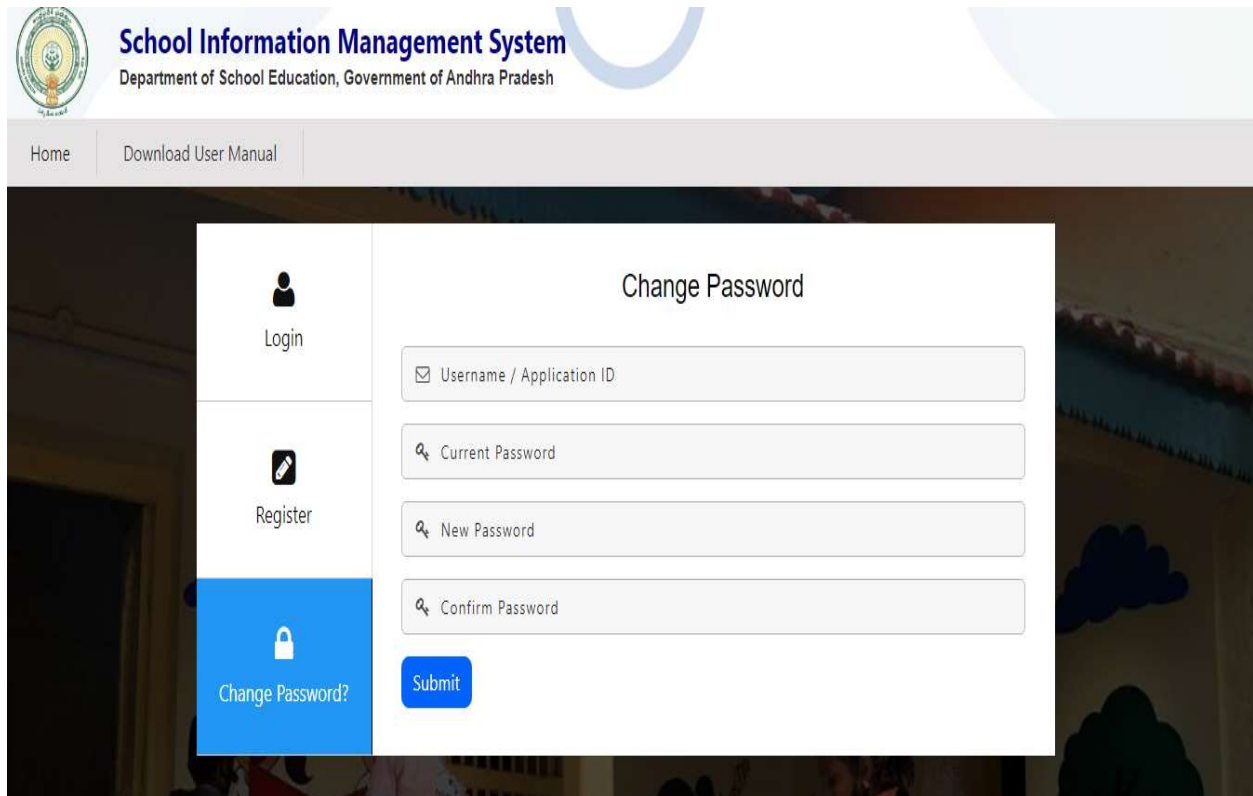
The Login screen is shown below with Login, Register and change password

**Login** – Once user register, SMS will be sent to provided mobile number with username /Application id and Password.



The screenshot displays the login interface for the School Information Management System. At the top left is the system logo and name: "School Information Management System" and "Department of School Education, Government of Andhra Pradesh". Below this is a navigation bar with "Home" and "Download User Manual" links. The main content area features a "Login Here" section with three input fields: "Username / Application ID", "Password", and "Enter Captcha". A "Login" button is positioned below the captcha field. To the left of the login form is a vertical menu with three options: "Login" (selected), "Register", and "Change Password?". At the bottom of the page, the "HELP LINE NUMBERS" are listed as "14417 (Toll free Number)".

**Change password** – User will receive the SMS and he or she should change the password for easy login (Password should be numbers, characters and special symbols combinations)

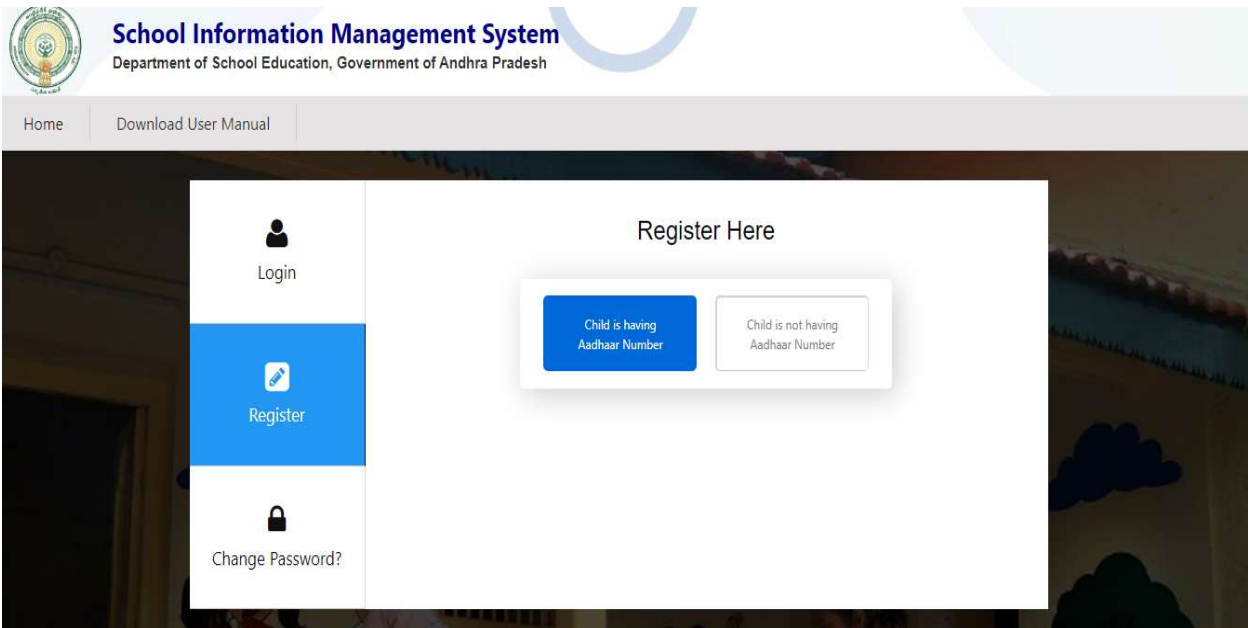


The screenshot shows the 'Change Password' form within the School Information Management System. The header includes the system logo and name, and a navigation bar with 'Home' and 'Download User Manual' links. The form itself is a white box with a left sidebar containing 'Login', 'Register', and 'Change Password?' (highlighted in blue). The main form area is titled 'Change Password' and contains four input fields: 'Username / Application ID' (with a checkmark icon), 'Current Password', 'New Password', and 'Confirm Password' (all with key icons). A blue 'Submit' button is located at the bottom right of the form.

**Register** – Child should register with his Aadhaar or Parent/Guardian Aadhaar number for selection of Schools

The Primary condition for registration would be Child or father or mother or guardian should be BPL Family member. Then only system will allow to register further.

Help Line number was provided in Login page for user convenience.



Once you click on Go button after entering the Aadhaar number of child or Parent or guardian. The below details will be fetching from GSWS Service like Name , District name , Mandal Name , Panchayat name , Mobile no and Address.

Mobile no can be edited based on the user convenience and SMS will be sent to same mobile with username and password for logging to 12 1 C Application and selection of schools.

Other Fields should enter by user like PIN code, email , Date of birth , Age, Gender ,Religion , Caste, Rice card number ( Mandatory for weaker section)

Date of birth (child should be more than 5 years and less then 6 years)

if the applicant complete 5+ as on 1.04.2023. we should show the CBSE,ICSE,IB,STATE SCHOOLS.

If the applicant complete 5+ as on 1.06.2023 we should show the state govt schools only.

### Siblings:

Whether the applicant is having sibling ( Yes/No) , If yes we are capturing the Sibling Aadhaar , Sibling UDISE Code.

### **Disadvantaged group : Any one group can be selected**

1.Children with disabilities/special needs (CWSN) as per the section 2 (Gc) and The Schedule Of the Rights of Persons with Disabilities (RPwD) Act, 2016 File No. ESE02-19/27/2023-GSGR-1-Part(1)

Disability status ( if child is suffering from Physical and cognitive disability then necessary documents with Medical department should be uploaded)

2. Children suffering from HIV/AIDS

HIV status ( if child /parent having HIV than upload the document proof , if Address is not correct then address proofs document should be provided and allowed only below documents only.

3. Children is Orphan – Upload the association certificate proving Orphan

If user address shown in the screen was not correct , they can change the Address by uploading the relevant document as mentioned below.

### Allowed address proofs are allowed

- a. UID- Aadhaar Card (As per Unique Identification Authority of India's circular dated 05.09.2018 and Cabinet Secretariat's OM dated 19.12.2017 no child can be denied admission or any other benefits for non-availability of Aadhaar Card)
- b. Voter Identity card



<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="Email ID"/>
<b>District *</b> <input type="text" value="ALLURI SITHARAMA RAJU"/>	<b>Mandal *</b> <input type="text" value="PEDABAYALU"/>
<b>Secretariat *</b> <input type="text" value="GINNELAKOTA"/>	<b>House Number *</b> <input type="text" value="12344"/>
<b>PIN CODE *</b> <input type="text" value="Enter Pin Code"/>	<b>Mobile Number * (Mobile number can be changed if required by user)</b> <input type="text" value="8985532201"/>
<b>Rice Card No.</b> <input type="text" value="Enter Rice Card Number"/>	<b>Age *</b> <input type="text" value="Enter Age"/>
<b>Gender *</b> <input type="text" value="--Select--"/>	<b>Religion *</b> <input type="text" value="--Select Religion--"/>
<b>Caste *</b> <input type="text" value="--Select Caste--"/>	
<b>Caste *</b> <input type="text" value="--Select Caste--"/>	
<b>Child having Parent/Guardian? *</b> <input type="text" value="Parent"/>	
<b>Parent Name</b> <input type="text" value="Enter Name"/>	<b>Parent Aadhaar Number</b> <input type="text" value="Enter Aadhaar Number"/>
<b>Do you have Sibling (Elder one)? *</b> <input type="text" value="Yes"/>	<b>Sibling Aadhaar Number *</b> <input type="text" value="Enter Aadhaar Number"/>
<b>School UDISE Code where Sibling is Studying? *</b> <input type="text" value="Enter UDISE Code"/>	

Home page RTE

uatcse.ap.gov.in/RTE/

Parent/Guardian Name \*  
Enter Name

Parent/Guardian Aadhaar Number \*  
Enter Aadhaar Number

Do you have Sibling (Elder one)? \*  
--Select--

Disadvantaged groups  
--Select--

Children with disabilities/special needs (CWSN),  
Children suffering from HIV/AIDS  
Child is Orphan

Upload address proof of Present Address  
Choose File No file chosen

Click [here](#) for allowed documents for Address Proof

I here by declare that the above information is correct to my knowledge and once submitted cannot be modified.

Register

Type here to search

25°C Partly cloudy 10:31 PM 3/21/2023

### Registration:

After Successful Registration, User will receive Application id and password through SMS. SMS will be sent to registered mobile number only and the same will be useful for Login to 12 1 C Application.

----- SMS as below

Successfully Registered and use this password <> and username <>

for Application Login – GOVT AP

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### Select Web Options:

Selection of schools after the Login in 12 1 C Application in Menu you find the select web Options

District  
Visakhapatnam

Mandal  
VISAKHAPATNAM URBAN

Sachivalayam  
MINDI

Distance in Km.  
1 Km

GO

**Note:**

1. Select the desired school from left panel and click on right arrow →, the desired school will move to the right panel.
2. For deselecting the undesired school from right panel, click on left arrow ←, the undesired school will move to left panel.
3. The list of selected schools in right panel before submitting will be considered as final and schools selected in an order will be treated as order of priority.
4. User can select within 1 km radius schools as a first priority then based on schools count, 3 km radius will be enabled.
5. Schools which are displayed below are based on your date of birth.
6. You should select maximum of 10 schools irrespective of radius.

You already selected Schools Preferences. If you are selecting again, previously selected schools will be deleted and new schools will be saved.

**List of Schools**

28133090496 - sri venkateswara high school  
 28133090448 - hamsavahini sch akr palem  
 28133090477 - sai sarvani ups akiredpl  
 28133090539 - mindi ideal ps  
 28133090465 - sri giri em school mindi

→

**List of Selected Schools**

28133090465 - sri giri em school mindi  
 28133090539 - mindi ideal ps

User will be restricted to select the schools in the same sachivalayam of the child or parent or guardian resides only and there is an option for choosing 1 km distance private schools.

If 1 Km schools are not available and count is less than 10 schools in this case then 3 kms distance private schools will be shown as second priority schools.

**List of Schools**

28132401111 - little flowers ps pndurti  
 28132401153 - lords celstal hs pndrt

→  
←

**List of Selected Schools**

28132400804 - sri sai vidyalayam  
 28123402204 - sri ganesh up school  
 28132401148 - d.a.v.public school pndrt

**Note:** You should select maximum of 10 schools irrespective of radius.

Final Submit

Reset

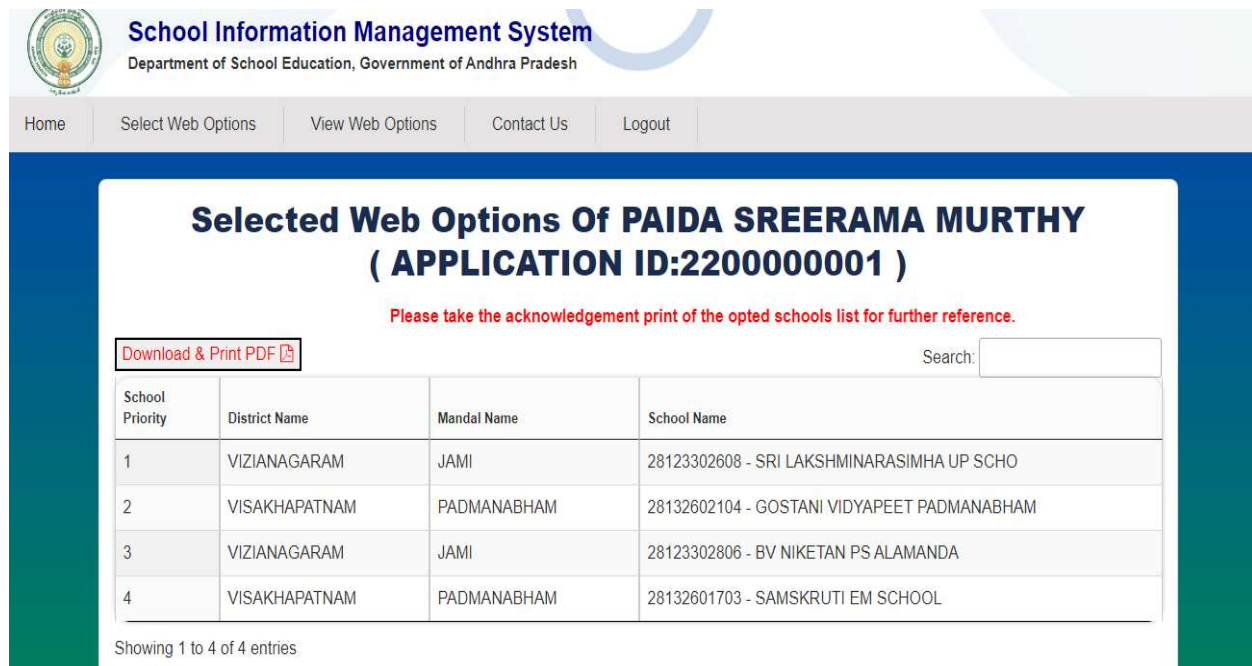


**Note:** With refer to SOP and shall make note that if there are no seats available in selected schools with a radius of 1 KM, 3KM

Schools shown in the Left panel are to be selected, but while selected based on age criteria user will be allowed to select the school for admission.

An application id with Details of Schools selected by user will be shown in view web options with print option and download PDF option will be shown for user for further reference purpose.

Based on Age of the student state / ICSE/ CBSE schools will be eligible for selection and same instructions were shown above in Date of Birth Column.



**School Information Management System**  
Department of School Education, Government of Andhra Pradesh

Home | Select Web Options | View Web Options | Contact Us | Logout

### Selected Web Options Of PAIDA SREERAMA MURTHY ( APPLICATION ID:2200000001 )

Please take the acknowledgement print of the opted schools list for further reference.

[Download & Print PDF](#)

School Priority	District Name	Mandal Name	School Name
1	VIZIANAGARAM	JAMI	28123302608 - SRI LAKSHMINARASIMHA UP SCHO
2	VISAKHAPATNAM	PADMANABHAM	28132602104 - GOSTANI VIDYAPEET PADMANABHAM
3	VIZIANAGARAM	JAMI	28123302806 - BV NIKETAN PS ALAMANDA
4	VISAKHAPATNAM	PADMANABHAM	28132601703 - SAMSKRUTI EM SCHOOL

Showing 1 to 4 of 4 entries

### Download PDF:

User can download the PDF and the PDF will be like

**School Information Management System**  
**Department of School Education, Govt. of AP**  
**Right of Children to Free and Compulsary Education Act 2009**  
**RTE Act 2009**

**Selected Web Options of Paida Sreerama Murthy ( App.ID:2200000001 )**

School Priority	District Name	Mandal Name	School Name
1	VIZIANAGARAM	JAMI	28123302608 - SRI LAKSHMINARASIMHA UP SCHO
2	VISAKHAPATNAM	PADMANABHAM	28132602104 - GOSTANI VIDYAPEET PADMANABHAM
3	VIZIANAGARAM	JAMI	28123302806 - BV NIKETAN PS ALAMANDA
4	VISAKHAPATNAM	PADMANABHAM	28132601703 - SAMSKRUTI EM SCHOOL

**Note:**

Please refer to the SOP and shall make a note that if there are no seats available in schools with a radius of 1km, 3km, 5km then only you will get admission in 10 km radius schools.

**Submission:**

After successful selection of private schools from preferred radius, the child is allowed to select only 10 schools maximum irrespective of radius.